

---

---

## APPLICATION FOR EMPLOYMENT

---

---

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other status protected by law. We are an equal opportunity employer.

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Referred By: ( ) Ad ( ) Employ. Agency ( ) Friend/Relative ( ) Other \_\_\_\_\_

Are you over 18 years of age? ( ) Yes ( ) No If No, a work permit will be required.

Are you legally eligible for employment in the United States? ( ) Yes ( ) No ( If hired, verification will be required by law)

Position (s) Applied for \_\_\_\_\_ ( ) Full Time ( ) Part Time

Date you are available to start work: \_\_\_ / \_\_\_ / \_\_\_ Salary or Wages Desired: \$ \_\_\_\_\_

Have you worked for us before: \_\_\_ If Yes, when: \_\_\_\_\_ Position: \_\_\_\_\_

Indicate special qualification or skills: \_\_\_\_\_

Education Name & Location of School	Course of Study	Years Completed	Years Graduated
Elementary			
High School			
College			
Other			

Are you employed at the present time: ( ) Yes ( ) No If hired, will you work overtime if required: ( ) Yes ( ) No

Have you ever been bonded in prior employment? \_\_\_ If Yes, list name(s) of employer(s): \_\_\_\_\_

Have you ever been convicted of a crime (excluding misdemeanor and traffic offenses)? \_\_\_\_\_

If Yes, list convictions ( a conviction does not necessarily disqualify an applicant for the position being applied for):

---

---

---

PRIOR EMPLOYMENT – Start with most recent employer.

Employer Name:	From:	To:
Employer Address:	Position:	
Employer Phone:	Starting Salary/Wages:	
Duties	Final Salary/Wages:	
Reason for Leaving:	Supervisors Name:	

Employer Name:	From:	To:
Employer Address:	Position:	
Employer Phone:	Starting Salary/Wages:	
Duties:	Final Salary/Wages:	
Reason for Leaving:	Supervisors Name:	

Employer Name:	From:	To:
Employer Address:	Position:	
Employer Phone:	Starting Salary/Wages:	
Duties:	Final Salary/Wages:	
Reason for Leaving:	Supervisors Name:	

MILITARY SERVICE

BRANCH OF SERVICE	FROM:	TO:	RANK & DUTIES	DATE DISCHARGED

PERSONAL REFERENCES

NAME	ADDRESS	YEARS KNOWN	TELEPHONE

The above information is true and complete to the best of my knowledge. Should I be employed by the Company, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The Company has my permission to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment, personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company. I understand this application does not constitute an employment contract of any kind. Should I be employed by the Company, I may resign such employment at any time at my discretion with or without notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice:

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_